



Second Judicial District Court Washoe County Law Library

AGENDA

Locations:

Washoe County Law Library
Virtual Zoom Meeting- Available at the Link Below

A meeting has been scheduled for the Law Library Board of Trustees on Wednesday, February 21, 2024, at 11:00 AM. This meeting will be held in the in the Robert Z. Hawkins Boardroom in the Washoe County Law Library at 75 Court St., Reno, NV 89501 in Room 101, as well as by videoconference. Members of the public may either attend in person, or via the ZOOM webinar by accessing the following link:

<https://washoecourts.zoom.us/j/98114115114?pwd=SFZNK0JPL2Z2cINJQIJWaHM5NE56Zz09>

This option will require a computer with audio and video capabilities. To call in by telephone dial: 877 853 5247 (Toll Free) or 888 788 0099 (Toll Free), **Webinar ID: 981 1411 5114, Passcode: 001524.**

The Board Chair may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive conduct may or may not be given before removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place and manner of speech. Irrelevant and unduly repetitious statements and personal attacks which antagonize or incite others are examples of speech that may be reasonably limited.

NOTE: Items on the agenda may be taken out of order; combined with other items; removed from the agenda; moved to the agenda of another later meeting; or may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later.

Accessibility. In compliance with the Americans with Disabilities Act, those requiring accommodation for this meeting should notify the Washoe County Law Library at (775) 328-3250, 24 hours prior to the meeting.

Time Limits. Public comments are welcomed during the Public Comment periods for all matters, whether listed on the agenda or not, and are limited to three minutes per person. Additionally, public comment of three minutes per person will be heard during individual action items on the agenda. Persons may not allocate unused time to other speakers.

Public Comment. Members of the public may submit public comment in person at the meeting, or by logging into the ZOOM webinar listed above. Members of the public may also submit public comments ahead of time via email to sarah.bates@washoecourts.us.

Responses to Public Comments. The Board of Trustees can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. During the public comment period, speakers may address matters listed or not listed on the published agenda. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Trustees. However, responses from Board members to unlisted public

comment topics could become deliberation on a matter without notice to the public. On the advice of legal counsel and to ensure the public has notice of all matters the Board of Trustees will consider, Board of Trustees may choose not to respond to public comments, except to correct factual inaccuracies, ask for staff action or to ask that a matter be listed on a future agenda. The Board of Trustees may do this either during the public comment item or during the following item: “Board Comment – Limited to Announcements or Issues for Future Agendas.”

Supporting documentation for agenda items provided to the Law Library Board of Trustees is available to members of the public at the Law Library located at 75 Court Street, First Floor, Room 101, Reno, Nevada 89501, and online at <https://www.washoecourts.com/LawLibrary>. Sarah Bates, Law Librarian, is the person designated by the Law Library Board of Trustees to respond to requests for supporting materials. Ms. Bates is located at the Second Judicial District Court and may be reached by telephone at (775) 328-3254 or by email at sarah.bates@washoecourts.us. The agenda will be:

- 11:00 AM
1. Roll Call
 2. Public Comments
 3. Approval of Minutes from Board Special Meeting of December 15, 2023. *For possible action.*
 4. Announce attorney and non-attorney position appointments made by Board of County Commissioners on January 16, 2024.
 5. Nomination and Election for Law Library Board of Trustees Officer Positions of President and Secretary. *For possible action.*
 6. Update regarding the Law Library, annual statistics, including Lawyer in the Library 2023 statistics on volunteers and attendance, budget, and sanction account update.
 7. Status update from Mike Kattelman and discussion about the informational video project about the court system and court procedure for the public. The Board may take action to modify or make recommendations regarding the project. *For possible action.*
 8. Presentation of and request to approve Law Library logo design proof created by Washoe County’s graphic designer. *For possible action.*
 9. Discussion regarding and possible action to approve an updated version of the Lawyer in the Library participant intake sheet to simplify wording and remove redundant language. *For possible action.*
 10. Discussion regarding and possible action to approve funding of approximately \$ 2,900.00 to come from the Washoe County Law Library Fund held with the Community Foundation of Northern Nevada for one employee to attend the American Association of Law Libraries Annual Conference in Chicago in July 2024. *For possible action.*
 11. Discussion regarding and possible action to approve the Law Library to close at 3:00 PM on Tuesday, December 24th.
 12. Board Comment – Limited to Announcements or Issues for Future Agendas
 13. Public Comments
 14. Adjournment

The agenda for this meeting has been posted at the following locations: Washoe County Law Library (Washoe County Courthouse, 75 Court Street, Room 101, Reno), Second Judicial District Court (Washoe County Courthouse, 75 Court Street/South Virginia Street, Reno), online at the Nevada Public Notice Website (<https://notice.nv.gov/>), and <https://www.washoecourts.com/LawLibrary>.

Item 3 – Meeting Minutes from December 15, 2023 Meeting

WASHOE COUNTY LAW LIBRARY
SECOND JUDICIAL DISTRICT COURT
Law Library Board of Trustees—Special Meeting Minutes
December 15, 2023

1. Roll Call

Board Members present:

Chief Judge Lynne Jones, Honorable Connie Steinheimer Cortney Young, Patricia Halstead, Mike Kattelman, and Aurora Partridge.

Also, present were:

Sarah Bates, Washoe County Law Librarian

Absent:

Honorable Tamatha Schreinert

2. Public Comments

Prior to public comment, Ms. Bates read an announcement for those wishing to provide comments online.

No public comments were received.

3. Approval of Minutes from Board Meeting of December 6, 2023. *For possible action.*

A motion to approve the minutes was made by Trustee Kattelman and seconded by Trustee Halstead.

No discussion was had.

Motion passed unanimously.

4. Board Comment – Limited to Announcements or Issues for Future Agendas

Judge Steinheimer wished everyone a happy holiday.

Judge Steinheimer requested that the video project be put on the next regular board agenda.

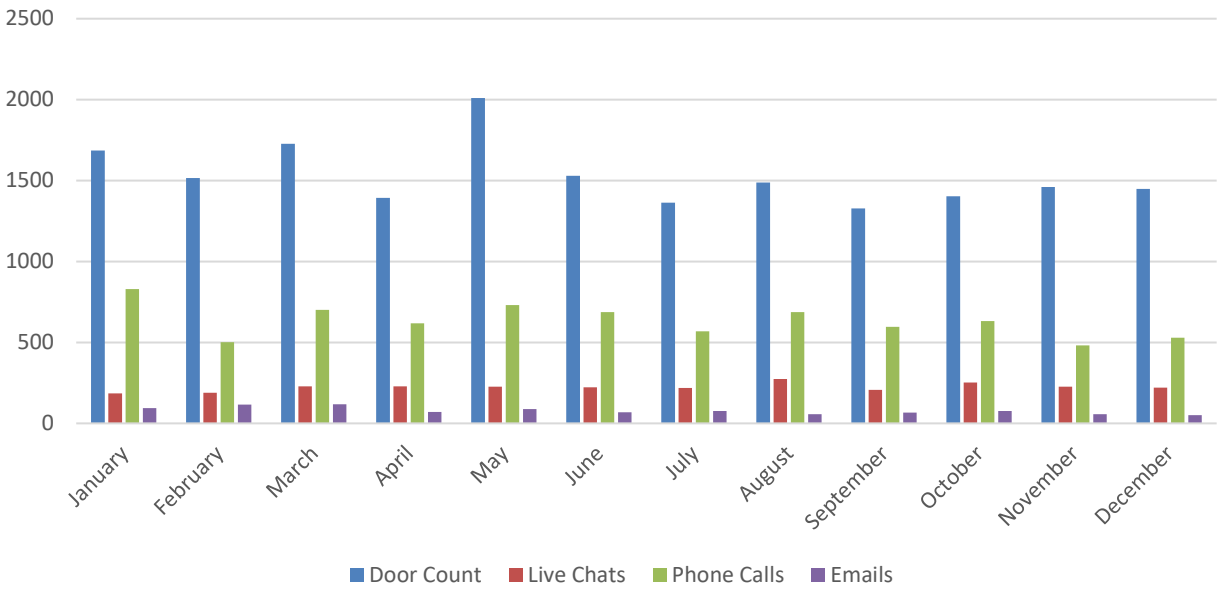
5. Public Comment

None.

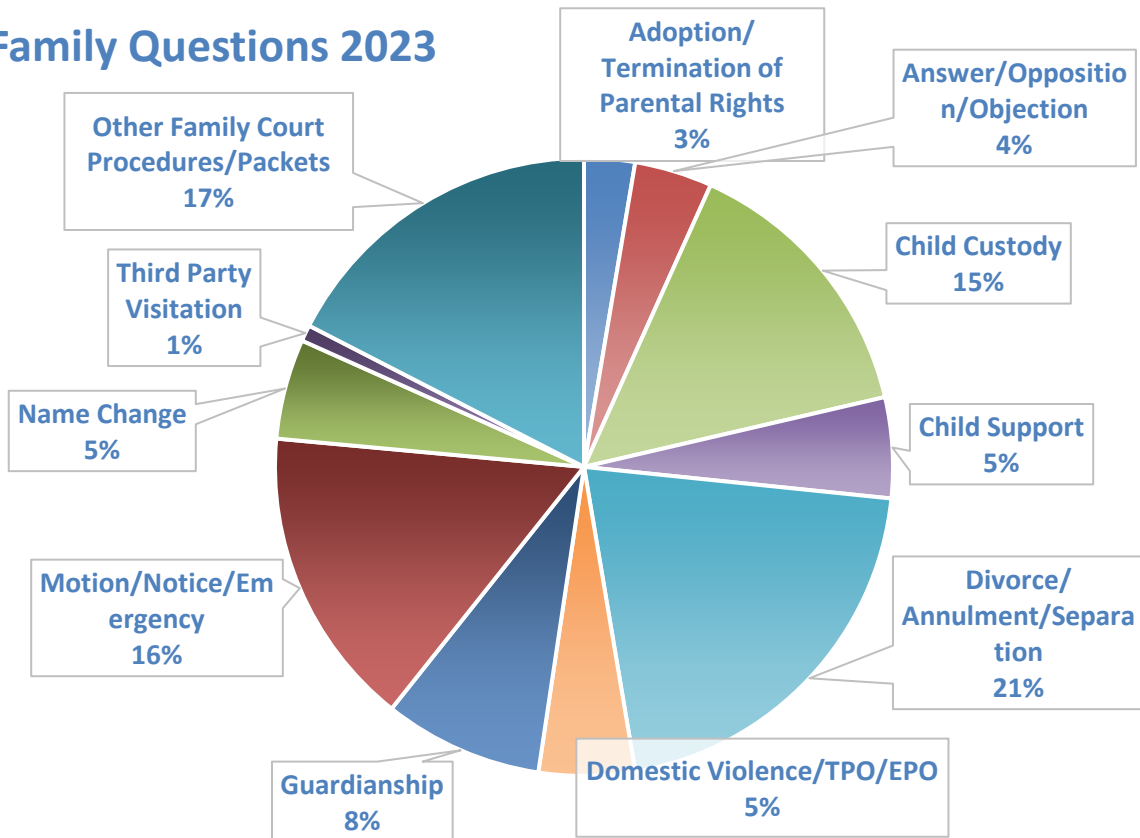
6. Adjournment at 12:04PM

Item 6 – Statistics, budget, sanction account

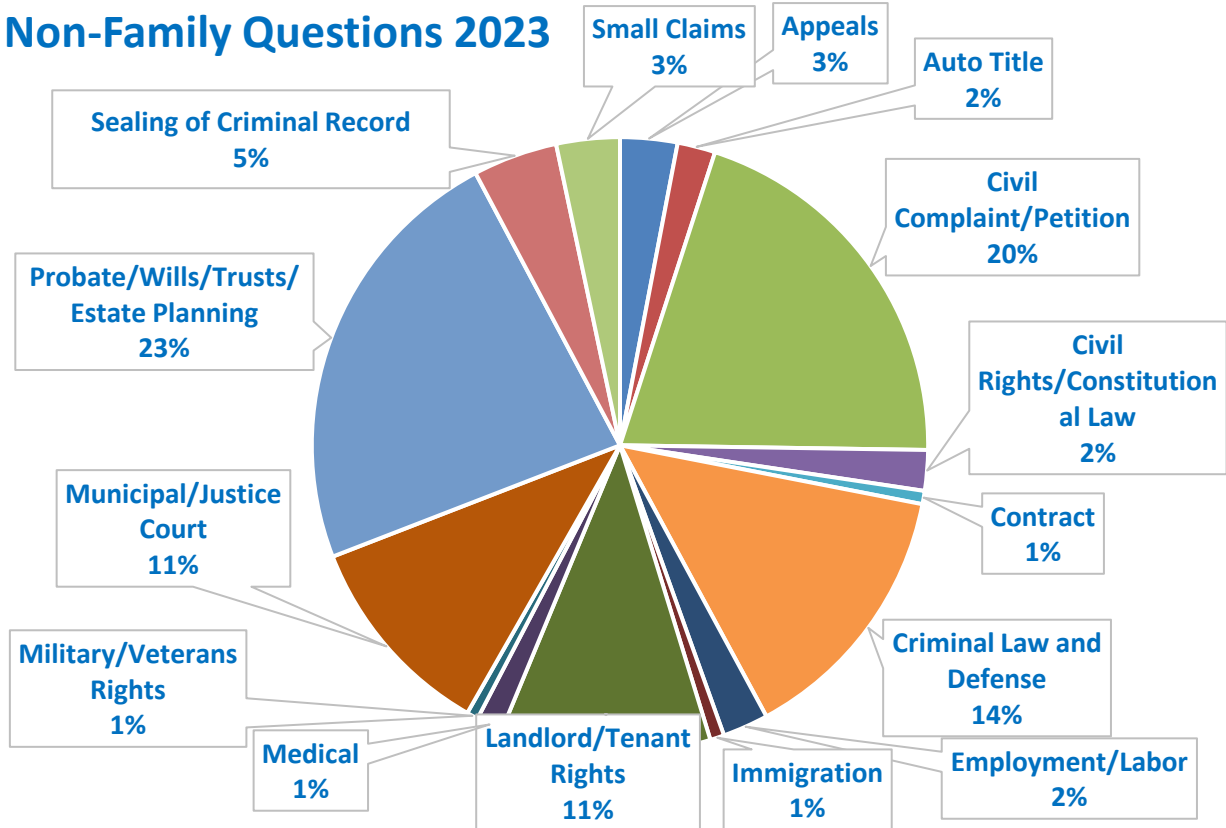
Law Library Statistics 2023



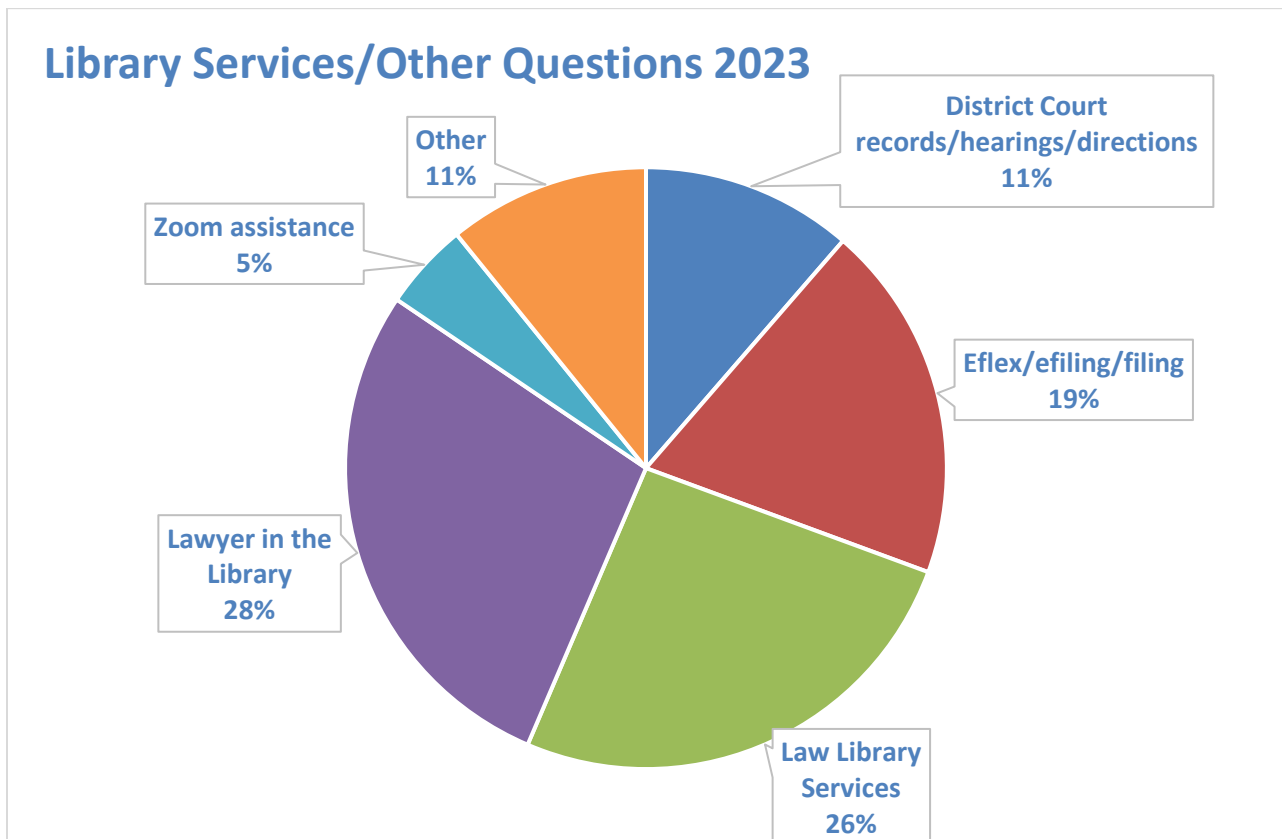
Family Questions 2023



Non-Family Questions 2023



Library Services/Other Questions 2023



In-person Visits

January	1686
February	1516
March	1728
April	1393
May	2009
June	1530
July	1364
August	1487
September	1328
October	1402
November	1461
December	1449
TOTAL	18353

Phone calls

January	829
February	501
March	701
April	618
May	730
June	687
July	569
August	688
September	596
October	631
November	482
December	529
TOTAL	7561

Emails

January	95
February	116
March	118
April	71
May	88
June	69
July	77
August	57
September	67
October	76
November	57
December	50
TOTAL	941

Chats

January	186
February	189
March	229
April	229
May	226
June	222
July	218
August	275
September	206
October	253
November	227
December	221
TOTAL	2681

Reference Questions Answered

January	1180
February	1155
March	1452
April	1265
May	1347
June	1207
July	1118
August	1390
September	1304
October	1287
November	949
December	1111
TOTAL	14765

Books Checked Out + In-house Use

January	63
February	78
March	158
April	54
May	84
June	45
July	54
August	61
September	67
October	289
November	32
December	65
TOTAL	1050

Lexis Checkouts

January	13
February	12
March	12
April	7
May	18
June	7
July	5
August	7
September	16
October	16
November	8
December	9
TOTAL	130

Westlaw Transactions

January	382
February	300
March	443
April	611
May	565
June	473
July	476
August	589
September	436
October	704
November	368
December	420
TOTAL	5767

EBSCO Total Searches

January	28
February	9
March	31
April	17
May	54
June	3
July	1
August	8
September	23
October	34
November	8
December	19
TOTAL	235

GALE Legal Forms Downloaded

January	89
February	47
March	22
April	46
May	58
June	33
July	30
August	8
September	64
October	53
November	51
December	31
TOTAL	532

Hein Online Articles

January	0
February	3
March	22
April	8
May	20
June	0
July	0
August	62
September	23
October	91
November	28
December	6
TOTAL	263

**LAWYER IN THE LIBRARY PROGRAM
TOTALS 2023**

Attorney Sessions	New Attorneys	# Attendees	# on waitlist not contacted
214	13	1438	640 (Family 365, General 248, Probate 27)

**LAWYER IN THE LIBRARY PROGRAM
2023**

New volunteer attorneys are in bold.

DATE	ATTORNEYS	# OF ATTENDEES	# ON WAITLIST WHO WERE NOT CONTACTED/ TYPE OF WAITLIST
JAN. 3, 2023	Rost Olsen, Max Stovall	17	8 Family
JAN. 4, 2023	Michael Alonso, Jennifer McMenemy	16	5 General
JAN. 10, 2023	Chloe McClintick, Tehan Slocum, Janet Traut	17	4 Family
JAN. 11, 2023	Michael Alonso	8	6 General
JAN.17, 2023	Kathy Breckenridge, Chad Pace	16	11 Family
JAN. 18, 2023	Brian Saeman, Maddy Shipman	15	4 General
JAN. 24, 2023	Tehan Slocum, Jill Whitbeck	12	8 Family
JAN. 25, 2023	Karyna Armstrong	8	16 General
JAN. 31, 2023	Kendra Jepsen, Gary Silverman	13	15 Family
FEB. 1, 2023	Rick Cornell, Pat Millsap, McClure Wallace	17	4 General
FEB. 7, 2023	Mike Roth, Max Stovall	14	15 Family
FEB. 8, 2023	John Samberg	7	7 General
FEB. 14, 2023	Mike Roth, Gary Silverman, Janet Traut	12	10 Family
FEB. 15, 2023	Bryce Alstead , Robert Broili, Lance McKenzie, Matt Morris, Amber Rudnick observing	24	0
FEB. 21, 2023	Chloe McClintick, Max Stovall	16	11 Family
FEB. 22, 2023	Philip Mannelly	8	7 General
FEB. 28, 2023	Kendra Jepsen, Kevin Ryan	14	3 Family
MAR 1, 2023	John Samberg	8	8 General, 1 Probate
MAR. 7 , 2023	Chloe McClintick, Max Stovall	16	9 Family
MAR. 8, 2023	Chad Pace	8	2 General
MAR. 14, 2023	Bryan Carpenter, Mike Roth	14	5 Family
MAR. 15, 2023	Jennifer McMenemy, Maddy Shipman	16	3 General, 4 Probate

MAR. 21, 2023	Rost Olsen, Max Stovall	13	0
MAR. 22, 2023	Jane Susskind	8	2 General
MAR. 28, 2023	Kendra Jepsen, Gary Silverman	13	4 Family
MAR. 29, 2023	Matt Morris	8	1 General
APR 4, 2023	Kendra Jepsen, Max Stovall	17	2 Family
APR 5, 2023	Philip Mannelly, Emily Mansoor , Maddy Shipman	17	0
APR 11, 2023	Kathy Breckenridge, Travis Clark	16	9 Family
APR 12, 2023	Russ Carr	8	9 General
APR 18, 2023	Gary Silverman, Tehan Slocum, Janet Traut	15	10 Family
APR 19, 2023	Rick Cornell, Jennifer McMenemy, Courtney Miller O'Mara	16	9 General
APR 25, 2023	Gary Silverman, Jill Whitbeck	14	1 Family
APR 26, 2023*	Adam Hosmer-Henner, Jennifer McMenemy	15	6 General
MAY 1, 2023 LAW DAY (NNWLA)	Elizabeth Bittner, Brie Collings , Brittany Cooper, Anthony Gold, Erin Grieve , Kendra Jepsen, Bronagh Kelly, Patricia Lynch , Emily Mansoor, Laury Macauley , Jenny McMenemy, Ann Morgan, Samantha Reviglio , Chandeni Sendall , Jill Whitbeck	76	0
MAY 2, 2023	Rost Olsen, Max Stovall	15	0
MAY 3, 2023	Jennifer McMenemy, John Samberg	12	9 General
MAY 9, 2023	Kendra Jepsen, Gary Silverman	14	6 Family
MAY 10, 2023	Matt Morris	9	4 General
MAY 16, 2023	Mike Roth, Max Stovall	14	14 Family
MAY 17, 2023	Emily Mansoor, Maddy Shipman	16	0
MAY 23, 2023	Joel Barber, Lisa Fraas , Tehan Slocum	22	12 Family
MAY 24, 2023	Rick Cornell	8	2 General
MAY 30, 2023	Monica Caffaratti , Brittany Cooper	15	4 Family
MAY 31, 2023*	Kristen Matteoni, Jennifer McMenemy, Adam McMillen	18	0
JUNE 6, 2023	Kendra Jepsen, Max Stovall	18	2 Family
JUNE 7, 2023	Emily Mansoor, John Samberg	16	9 (2 Probate, 7 General)
JUNE 13, 2023	Joel Barber, Alex Velto	17	3 Family
JUNE 14, 2023	Russ Carr	7	10 General
JUNE 20, 2023	Mike Roth, Tehan Slocum	14	6 Family
JUNE 21, 2023	Daniel Hershkowitz, Matt Morris	14	4 Probate
JUNE 27, 2023	Gary Silverman, Max Stovall	14	1 Family
JUNE 28, 2023*	Michael Crisostomo observing, Jennifer McMenemy, Matt Morris	15	1 General

JUL 5, 2023	Robert Broili, Alex Velto	13	3 General
JUL 11, 2023	Mike Roth, Max Stovall	14	8 Family
JUL 12, 2023	Matt Morris	8	12 General
JUL 18, 2023	Elizabeth Lopez, Lynae Bevan observing	8	15 Family
JUL 19, 2023	Jennifer McMenemy, Maddy Shipman, Michael Crisostomo observing	14	0
JUL 25, 2023	Mike Roth, Max Stovall	12	25 Family
JUL 26, 2023	Bryce Alstead, Adam McMillen, Amber Rudnick observing	16	10 General
AUG 1, 2023	Bryan Carpenter, Jill Whitbeck	16	5 Family
AUG 2, 2023	Robert Broili, John Samberg	13	5 General
AUG 8, 2023	Kendra Jepsen, Max Stovall	16	7 Family
AUG 9, 2023	Chad Pace, John Samberg	8	10 General
AUG 15, 2023	Kathy Breckenridge, Mike Roth	14	13 Family
AUG 16, 2023	Jennifer McMenemy, John Samberg	16	9 General
AUG 22, 2023	Monica Caffaratti, Max Stovall	16	6 Family
AUG 23, 2023	Matt Morris	7	6 General
AUG 29, 2023	Chloe McClintick, Mike Roth	14	12 Family
AUG 30, 2023	Michael Crisostomo , Matt Morris	14	3 General
SEP 5, 2023	Lisa Fraas, Max Stovall	14	8 Family
SEP 6, 2023	Rick Cornell, Jenny McMenemy	16	12 General
SEP 12, 2023	Kendra Jepsen, Tehan Slocum	12	16 Family
SEP 13, 2023	Chad Pace	7	11 General
SEP 19, 2023	Mike Roth, Max Stovall	14	0
SEP 20, 2023	Brian Saeman, Maddy Shipman	15	9 Probate, 8 General
SEP 26, 2023	Rost Olsen, Mike Roth	13	8 Family
SEP 27, 2023	Matt Morris, Dawn Jensen, Amber Rudnick	16	6 General
OCT 3, 2023	Kendra Jepsen, John Keuscher	16	3 Family
OCT 4, 2023	Michael Alonso, Jennifer McMenemy, Matt Morris	23	0 General, 0 Probate
OCT 10, 2023	John Keuscher, Mike Roth	13	14 Family
OCT 11, 2023	Chad Pace	9	7 General
OCT 17, 2023	Rost Olsen, Tehan Slocum	10	10 Family
OCT 18, 2023	Philip Mannelly, Emily Mansoor	15	4 General, 4 Probate
OCT 24, 2023	Kathy Breckenridge, Max Stovall	16	0 Family
OCT 25, 2023	Jennifer McMenemy, Matt Morris, Cindy Shi	20	0 General, 0 Landlord
NOV 1, 2023	Russ Carr, Julia Gold, Katrina Weil	22	0 Probate, 0 General
NOV 7, 2023	Rost Olsen, Max Stovall	15	8 Family

NOV 8, 2023	Chad Pace, John Samberg	12	0 General
NOV 14, 2023	Elizabeth Bittner, Travis Clark	13	11 Family
NOV 15, 2023	Julia Gold, Madelyn Shipman	13	0 Probate, 9 General
NOV 28, 2023	Kendra Jepsen, Max Stovall	15	2 Family
NOV 29, 2023	Jennifer McMenemy, Matt Morris, Aaron Richter	18	0 General, 0 Landlord
DEC 5, 2023	Elizabeth Bittner, Rost Olsen	15	9 Family
DEC 6, 2023	Michael Crisostomo, Jennifer McMenemy	16	6 General, 3 Probate
DEC 12, 2023	John Keuscher, Max Stovall	13	6 Family
DEC 13, 2023	Bryce Alstead, Rick Cornell, Chad Pace	19	0 General, 0 Landlord
DEC 19, 2023	Monica Caffaratti, Kendra Jepsen	13	6 Family
DEC 20, 2023	Matt Morris, John White	16	5 General, 0 Probate
TOTAL	214	1438	640

Law Library
120-6

	Budget FY 22-23	As of January 31, 2023	Budget FY 23-24	As of 31-Jan-24	Variance \$	Variance %
411000						
411001						
411500						
411501						
TAXES						
432100						
431100						
INTERGOVERNMENTAL						
460160				\$96.22		
460210						
460211						
460212						
460213						
460214						
460215						
460220						
460222	\$63,000.00	\$37,963.00	\$63,000.00	\$39,431.00		
460223						
460318						
460740						
461270						
CHARGES FOR SERVICES						
	\$63,000.00	\$37,963.00	\$63,000.00	\$39,527.22	\$0.00	\$0.00
441039						
471200						
441078						
471205						
471210						
471215						
471220						
471232						
472100						
FINES AND FORFEITURES						
483000						
484000						
484195						
485100	\$1,000.00		\$1,000.00			
485300	\$1,000.00		\$1,000.00			
485315		\$1,387.67		\$500.00		
485320						
MISCELLANEOUS						
	\$2,000.00	\$1,387.67	\$2,000.00	\$500.00	\$0.00	\$0.00
TOTAL REVENUE						
	\$65,000.00	\$39,350.67	\$65,000.00	\$40,027.22	\$0.00	\$0.00
701110	\$495,419.93	\$264,322.79	\$525,275.51	\$278,113.16		
701120						
701125		\$11,930.95		\$0.00		
701130		\$2,900.00				
701140						
701199			\$30,224.00			
701200	\$1,725.00	\$2,074.98	\$4,975.00	\$1,649.97		
701300						
701403						
701404						
701406						
701412	\$8,799.00					
701413						
701414						
701417						
701419						
701421						
701500						
SALARIES AND WAGES						
	\$505,943.93	\$281,228.72	\$560,474.51	\$279,763.13	\$0.00	\$0.00
705110	\$32,315.28	\$15,100.13	\$44,600.24	\$19,696.10		

705115	ER HSA Contribution	\$8,000.00	\$8,250.00	\$5,750.00	\$9,663.48		
705190	OPEB Contribution	\$14,881.00	\$8,680.56	\$34,147.00	\$19,919.06		
705199	Labor Cst Sav-Benefits			\$9,513.00			
705210	Retirement	\$147,900.87	\$75,431.06	\$176,756.94	\$101,293.56		
705230	Medicare April 1986	\$7,140.91	\$3,798.58	\$7,531.21	\$3,918.77		
705240	Ins Prefund RHB	\$969.00	\$0.00	\$2,230.00	\$0.00		
705320	Workmens Comp	\$693.57	\$371.99	\$304.82	\$150.58		
705330	Unemploy Comp	\$495.38	\$167.09	\$479.74	\$240.32		
705360	Benefit Adjustment	\$2,745.00					
705520	PERS Time Purchase						
	EMPLOYEE BENEFITS	\$215,141.01	\$111,799.41	\$281,312.95	\$154,881.87	\$0.00	\$0.00
710100	Professional Services		\$3,139.82		\$3,221.50		
710104	Toxicology						
710105	Medical Services						
710119	Subrecipient Payments						
710120	Legal Fees						
710121	Mediation Expense						
710142	Prop Tax Process Fee						
710200	Service Contract	\$250.00	\$0.00	\$250.00	\$0.00		
710201	Laundry Services		\$0.00		\$0.00		
710205	Repairs and Maintenance	\$1,480.00	\$671.89	\$1,480.00	\$0.00		
710210	Software Maintenance		\$3,550.00		\$3,621.00		
710300	Operating Supplies		(\$952.08)		\$177.40		
710310	Parts and Supplies						
710312	Special Dept. Expense						
710314	Library Materials	\$1,000.00		\$1,000.00			
710334	Copy Machine Lease Expense	\$12,659.28	\$1,222.96	\$12,731.36	\$1,431.27		
710335	Copy Machine Copies	\$521.48	\$77.58	\$745.37	\$1.16		
710347	Medical Supplies						
710350	Office Supplies	\$2,134.00	\$3,702.23	\$2,134.00	\$1,026.88		
710355	Books and Subscriptions	\$266,881.51	\$153,757.68	\$272,575.24	\$112,691.17		
710360	Postage	\$980.00	\$83.50	\$980.00	\$17.77		
710361	Express Courier		\$9.61				
710391	Fuel & Lube						
710400	Pmt to O Agencies						
710500	Other Expense						
710502	Printing	\$1,500.00		\$1,500.00	\$20.00		
710503	Licenses and Permits						
710504	Registration						
710507	Network and Data Lines			\$1,540.00			
710508	Telephone Land Lines	\$1,660.00	\$980.00	\$413.13	\$1,545.35		
710509	Seminars and Meetings	\$90.00	\$2,427.87	\$90.00	\$1,832.97		
710512	Auto Expense				\$169.65		
710519	Cellular Phone						
710529	Dues	\$600.00	\$805.00	\$600.00	\$975.88		
710535	Credit Card Fees						
710536	Interest Expense						
710546	Advertising						
710552	Moving Costs						
710563	Recruitment						
710571	Safety Expense						
710577	Uniforms & Special C						
710585	Undesignated Budget						
710590	Bad Debt Expense						
710591	Property Tax Refunds						
710600	LT Lease-Office space						
710708	Foster Care Home						
710714	Referral Services						
710755	SF Group Prem-Rets						
710837	Court Reporter/Trans						
710838	Court Reporter Per Diem						
710839	Court Appointed Attys						
710846	Grand Jury Fees						
710855	Jury Trials						
710862	Interpreters				\$150.66		
710868	Medical Exam						
710869	Juror Parking						
710872	Food Purchases		(\$1,685.00)				
711008	Combined Utilities	\$8,080.00	\$4,713.31	\$12,559.00	\$7,326.06		
711010	Utilities						
711115	Equip Serv Motor Pool						
711119	Property & Liability						

711210	Travel	\$2,395.00	(\$2,300.05)	\$2,395.00	(\$1,212.95)		
711212	Meals and Lodging						
711300	Cash Over short						
711399	Procard in process						
711502	Build Imp nonCapital						
711504	Equipment nonCapital	\$400.00		\$400.00			
711505	Intangibles nonCapital						
711508	Computers nonCapital						
711509	Comp Sftw nonCapital						
	SERVICES AND SUPPLIES	\$300,631.27	\$170,204.32	\$311,393.10	\$132,995.77	\$0.00	\$0.00
781002	Buildings Capital						
781004	Equipment Capital						
781008	Computers Capital						
781009	Comp. Sftw Capital						
	CAPITAL OUTLAY	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
812270	To Other Restricted						
	OTHER FINANCING SOURCES/USES	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	TOTAL EXPENDITURES	\$1,021,716.21	\$563,232.45	\$1,153,180.56	\$567,640.77	\$0.00	\$0.00
	NET	\$956,716.21	\$523,881.78	\$1,088,180.56	\$527,613.55		



**COMMUNITY
FOUNDATION**
of Northern Nevada

Washoe County Law Library Sanction Fund

Date Fund Established: July 13, 2023
Fund ID #1660

Statement of Fund Activity (unaudited)

October 01, 2023 - December 31, 2023

	Quarter to Date	Year to Date
	10/1/2023-12/31/2023	1/1/2023-12/31/2023
BEGINNING FUND BALANCE:	\$93,163.79	\$ 0.00
INCOME:		
Gifts & Bequests - Temporary	0.00	96,945.47
Investment Income (Net of Fees)	35.44	35.44
Total Income	\$35.44	\$96,980.91
EXPENSES:		
Foundation Administration Fees	348.57	722.66
Grants and Scholarships	109.85	3,517.44
Total Expenses	\$458.42	\$4,240.10
ENDING FUND BALANCE:		\$92,740.81



**COMMUNITY
FOUNDATION**
of Northern Nevada

Washoe County Law Library Sanction Fund

Date Fund Established: July 13, 2023
Fund ID #1660

CONTRIBUTIONS:

No contributions were received this period.

GRANTS APPROVED:

Date	Organization	Amount
10/6/2023	Washoe County Law Library	\$109.85
Total Grants Approved		\$109.85

The information presented is estimated and unaudited, based on information from third-party sources that may be inaccurate, incomplete, or subject to change due to restatements, audit adjustments or other factors. This document is for informational purposes only and is not an offer or a solicitation for an offer in an interest in a Fund. Past results of a Fund are not necessarily indicative of future performance and a Fund's performance may be volatile.

Date Created: 07/13/2023
Current Balance: \$92,740.81
Total Contributions: \$96,945.47
Total Grants: \$3,517.44

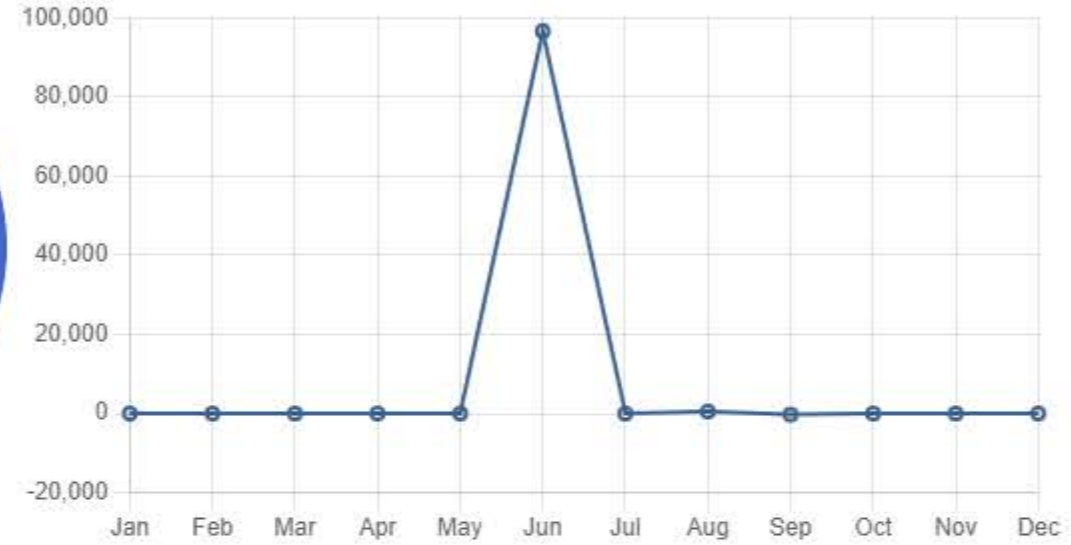
Fund Advisors are: Moser, Ms. Valerie; Steinheimer, Honorable Connie J.

Top 10 Contributors

Washoe County Bar Association
Cash (Donor not specified)
Anonymous



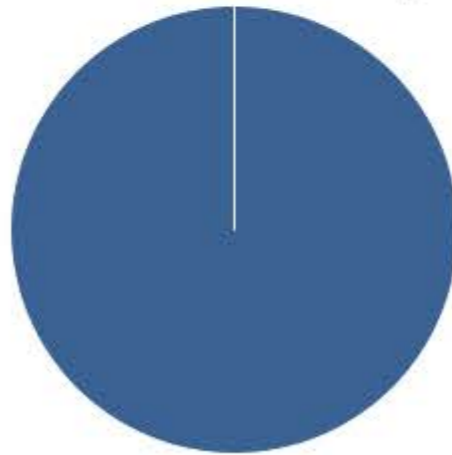
Contributions



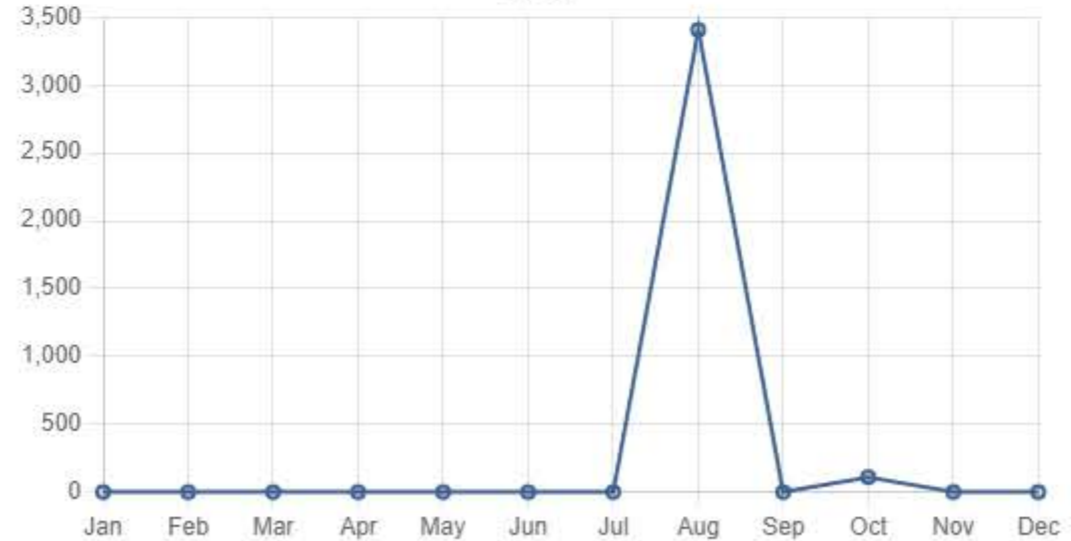
Filter by Year: 2023

Top 10 Grantees

Washoe County Law Library



Grants



Filter by Year: 2023

Item 8 – Logo design proof

Washoe County Law Library Logo Design



Item 9 – Revised Lawyer in the Library Intake Sheet

WASHOE COUNTY LAW LIBRARY

Lawyer in the Library - Disclaimer

The attorneys participating in this program will do their best to help you but cannot provide you with traditional legal advice. Our volunteer attorneys may practice in areas of the law that have no relation to your legal issues, so please understand they may have had only a basic introduction to those issues and no practical experience with them. Please be respectful of the volunteer attorneys, staff and other patrons.

❖ **The volunteer attorney you speak with is not your attorney. No attorney-client relationship will be established.** Do not contact the attorney you speak with after the program. They are not permitted to consult with you outside of this program, or represent you in your legal matter. We recommend that you consult with a different private attorney of your choice concerning the facts of your case prior to filing any documents.

❖ Please discuss your legal issues in broad terms. Please do not disclose any confidential or personal details of your legal issues. The information you provide to the volunteer attorney does not prohibit that attorney from representing another party in the matter you discuss.

❖ Assistance is based only on a brief review of the facts disclosed. Additional facts or disclosures may result in different legal information being provided. The Washoe County Law Library, its staff, and its volunteers have no responsibility for the outcome of your case, which is decided by a judge, based on the facts and law.

I have read and understood the above disclaimer.

Date: _____ Signature: _____

Print your name: _____

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